

BSL  **LUBBOCK COUNTY WCID NO. 1 BOARD OF DIRECTORS MINUTES OF DECEMBER 12, 2023**

The Lubbock County Water Control and Improvement District No. 1 (LCWCID) Board of Directors met in a **CALLED** meeting on **DECEMBER 12, 2023**, at 9:00 a.m. in the Administration office located at Buffalo Springs Lake in Lubbock County, Texas, at 9999 High Meadow Road, Lubbock, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings

1. CALL TO ORDER AND INVOCATION

DIRECTOR ADAMS OPENED THE MEETING AT 9 AM. DIRECTOR PROCK GAVE THE INVOCATION.

2. ANNOUNCEMENT OF QUORUM

BOARD MEMBERS PRESENT: NICOLE ADAMS, DOUG PARSLEY, JOEL PROCK, KADE GARNER

3. PUBLIC COMMENTS

No Public Comment

4. EXECUTIVE SESSION

No action taken.

5. APPROVAL OF NOVEMBER 14, 2023

Director Prock made a motion to approve the minutes of November 14, 2023, as written.

Director Parsley seconded the motion. The motion passed unanimously.

6. NEW BUSINESS

4.1 Discuss, Consider and take action for the update on the Ransom Canyon Treatment Facility and Fees. (Elena Quintanilla) Director Prock made a motion to Discuss, Consider and take action for the update on the Ransom Canyon Treatment Facility and Fees. (Elena Quintanilla) Director Parsley seconded and the motion passed unanimously.

Elena Quintanilla presented to the Board an update on the Treatment Plant facility regarding cost and the approximate time frame of when construction on the facility would begin.

No action taken

4.2 Discuss, Consider and take action for the 2024 gate admission fees.

Director Parsley made a motion to Discuss, Consider and take action for the 2024 gate admission fees. Director Garner seconded and the motion passed unanimously.

No action taken

4.3 Discuss, Consider and take action for the purchase of General Manager's vehicle.

Director Prock made a motion to Discuss, Consider, and take action for the purchase of the General Manager's vehicle. Director Parsley seconded, and the motion passed unanimously. Director Prock made a motion to approve and move forward with Gene Messer for the purchase of the General Manager's vehicle. Director Parsley seconded, and the motion passed unanimously.

7. OLD BUSINESS

5.1 Discuss, Review and take action on the Marina Roof.

Director made a motion to Discuss, Review and take action on the Marina Roof.

Director seconded and the motion passed unanimously.

Move to executive session.

5.2 Discuss, Consider and take action to review the winter gate rates.

Director Prock made a motion to Discuss, Consider and take action to review the winter gate rates. Director Parsley seconded, and the motion passed unanimously.

Director Prock made a motion to keep the Adult Gate Admission at the \$10 winter rate through December 31, 2023, then return to the Adult \$16 rate Beginning January 1, 2024. Director Parsley seconded, and the motion passed unanimously.

8. REPORTS

A. FINANCE REPORT BY HEATHER PURCELL

Mrs. Purcell gave the finance report for the month.

B. MARKETING REPORT BY SHAYNA SCOTT

MARKETING REPORT

DECEMBER 2023

- Implemented website modifications over the course of the month.

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- Shared graphic designs and illustrations on social media, namely Instagram, Facebook, and X.
- Updating and enhancing sponsorship packages for the upcoming year.
- Results from Black Friday and Cyber Monday.
- Wake the Canyon update with World Wide Wake Association.
- YouTube channel created, new content is in the works.
- Apparel Sales
- Currently in an SEO training course with Chase Reiner who is the highest rated SEO Consultant on Google.

EVENTS

- February Freeze w/Lubbock Running Club, Date TBA
- May 17-19, 2023- Wake the Canyon
- July 6, 2023- Annual Fireworks Show

**C. Police Department Report by Chief Jones
Chief Jones gave the police report for the month.**

**D. MANAGERS REPORT BY BRANDON POWELL
Mr. Powell reported on the following items:**

BUFFALO SPRINGS LAKE AGENDA

RECOMMENDATIONS BUFFALO SPRINGS LAKE AGENDA

RECOMMENDATIONS & MANAGERS REPORT

December 2023

NEW BUSINESS

4.1 Update on the Ransom Canyon Treatment Facility and Fees- (Elena Quintanilla)
See attached Sale Presentation 2023 Certificates provided by Elena Quintanilla.

4.2 2024 gate admission fees-As requested by Doug Parsley.

4.3 General Manager's Vehicle-As of December 7th, I have received on bid sheet from Gene Messer Chevrolet. I have given all dealerships the ability to submit the bid sheet no later than Monday, December 11, 2024. We will be receiving bid sheets from Gene Messer, Scoggin Dickey, Frank Brown, and Bill Wells Plainview.

OLD BUSINESS

5.1 Review and take, action on the Marina Roof- Continued discussion about the awning.

5.2 Winter Gate rates-Continued discussion for discounted winter rates.

MANAGER'S REPORT

ADMINISTRATION

Bridge Pillar – No further updates.

McMillan Dam – McMillan Dam has stalled due to the question submitted to the Office of Recovery Programs, Department of Treasury. To translate, since our waterway does not supply water, does McMillan Dam still qualify for ARPA funding? I will update more once the information is received back.

“Both the CWSRF, under the WRRDA 2014, and the new ARPA eligibility, under the Emergency Relief from Natural Disasters provision through the FEMA Hazard Mitigation Assistance guidance, allow for the rehabilitation of dams as stormwater management and/or flood mitigation. Would this allow for the rehabilitation of dams and reservoirs for other than water supply purposes?”

Ransom Canyon's New Treatment Facility- Elena will provide an update during the meeting.

Pesticide Certification – no further updates.

National Weather Service – No further updates.

Texas Parks and Wildlife Grant Resubmission – In progress, no further updates.

Emergency Operations Plan – has been completed on our end and is awaiting final approval through TDEM.

MAINTENANCE / UTILITIES/PARKS- Autrey Engineering has been at the lake for the past week getting measurements for the design of Campground S. Progress was delayed due to the Thanksgiving holiday.

PROMOTIONS – Shayna Scott

POLICE DEPARTMENT – Chief Jones

CUSTOMER SERVICE – MTP replaced the exit gate box on November 10th.
& MANAGERS REPORT

9. EXECUTIVE SESSION

The Board of Directors went into Executive Session at 10:31 am

10. REOPEN IN REGULAR SESSION AND TAKE ACTION IF NECESSARY

The Board of Directors reopened into regular session at 11:40 am.

11. PUBLIC COMMENT

No Public Comment

12. DISCUSSION ITEMS

13. ADJOURN

The Board of Directors adjourned at 11:41 am

Nicole Adams Vice President _____
Lubbock County WCID No. 1

Date: _____