



## **LUBBOCK COUNTY WATER CONTROL & IMPROVEMENTS DISTRICT NO. 1**

9999 High Meadow Road – Lubbock, TX 79404

Administration Office: (806)747-3353 – Fax: (806)747-3714

### **Minutes**

#### **QUARTERLY MEETING OF THE BOARD OF DIRECTORS**

Tuesday, FEBUARY 8, 2022

The Lubbock County Water Control and Improvement District No. 1 (LCWCID) Board of Directors met in Quarterly meeting on **FEBRUARY 8, 2022**, at 9:00 a.m. In the Administration office located at Buffalo Springs Lake entrance in Lubbock County, Texas, at 9999 High Meadow Road, Lubbock, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings

#### **1. CALL TO ORDER AND INVOCATION**

PRESIDENT KEISLING OPENED THE MEETING AT 9 AM. DIRECTOR BOSTWICK GAVE THE INVOCATION.

#### **2. ANNOUNCEMENT OF QUORUM**

BOARD MEMBERS PRESENT: TOM KEISLING, GARY SATTERWHITE, WENDELL BOSTWICK AND JOHN KIMMEL

#### **3. PUBLIC COMMENTS**

#### **4. EXECUTIVE SESSION**

No action taken

#### **5. APPROVAL OF MINUTES December 14, 2021**

Director Satterwhite made a motion to approve the minutes of December 14, 2021. Director Bostwick seconded, the motion passes.

#### **6. NEW BUSINESS**

##### **A. Discuss and Consider and take action for the Bids for District House**

Director Keisling opened the bid for the District house at \$200,000. With the request for 10 days to have an inspection done.

Director Bostwick made a motion to accept the Bid presented with the understanding of the annual Lot lease of 1,537.50. Director Satterwhite second, the motion passes.

##### **B. Discuss and Consider and take action for the Audit Report**

Director Bostwick made a motion to Discuss and Consider and take action for the Audit Report Director Satterwhite seconded, the motion passes. Randall Terry addresses the Board with the Audit report. Director Bostwick made a motion to accept the audit report as detailed. Director Kimmel seconded, the motion passes.

- C. **Discuss and Consider and take action for the Lot Lease Violations**  
Moved to Executive session
- D. **Discuss and Consider and take action for the General Manager Vehicle**  
Director Kimmel made a motion to Discuss and Consider and take action for the General Manager Vehicle. Director Bostwick seconded the motion passes.  
Director Satterwhite made a motion to explore prices and revisit at the next Board Meeting.  
Director Kimmel seconded, the motion passes.
- E. **Discuss and Consider and take action for the Blue Coupon Fees**  
Director Satterwhite made a motion to Discuss and Consider and take action for the Blue Coupon Fees. Director Kimmel seconded, the motion passes.  
Director Satterwhite made a motion to increase Resident Guest Codes to \$1.00 motion failed for lack of second.
- F. **Discuss and Consider and take action for the Adoption of Holiday Closure**  
Director Bostwick made a motion to Discuss and Consider and take action for the Adoption of Holiday Closure. Director Kimmel seconded, the motion passes.  
Director Bostwick made a motion to close for Holiday Office closures, Martin Luther King Jr. Day 1.17.22, Presidents Day 2.21.22, Good Friday 4.15.22, Memorial Day 5.30.22, Independence Day 7.4.22, Labor Day 8.5.22, Veteran's Day 11.11.22, Thanksgiving 11.24.22 and 11.25.22, Christmas 12.23.22 and 12.26.22, and New Year's 1.2.23. Director Kimmel seconded, the motion passes.
- G. **Discuss and Consider and take action for the RFQ's Engineers for the Dam**  
Director Bostwick made a motion to Discuss and Consider and take action for the RFQ's Engineers for the Dam. Director Satterwhite seconded, the motion passes.  
Representatives with Park Hill Smith and Cooper and Freese and Nichols presented their plans on the Repairs for McMillian Dam. Director Bostwick made a motion to accept Freese and Nichols as the Engineers to execute the repairs to McMillian Dam. Director Kimmel seconded, the motion passes.
- H. **Discuss and Consider and take action for the Adopt the Robert Rules of Order**  
Director Bostwick made a motion to Discuss and Consider and take action for the Adopt the Robert Rules of Order. Director Kimmel seconded, the motion passes.  
Director Bostwick made a motion to adopt Roberts Rules of Order. Director Kimmel seconded, the motion passes.

#### **OLD BUSINESS**

NO ACTION TAKEN

#### **REPORTS**

##### **FINANCIAL REPORT BY HEATHER PURCELL**

MRS. PURCELL GAVE HER REPORT THE MONTH

##### **POLICE DEPARTMENT REPORT BY CHIEF JONES**

THE POLICE DEPARTMENT GAVE THE POLICE REPORT FOR THE MONTH

##### **MANAGERS REPORT BY BRANDON POWELL**

MR. POWELL GAVE THE MANAGERS REPORT FOR THE MONTH. Rebranding of Buffalo Springs Lake, Maintenance to do list almost complete, Sewer and water line repairs, Cat Tail removal, July 2<sup>nd</sup> Fireworks show, road repairs and Wi-Fi in the campgrounds with Resound.

**7. EXECUTIVE SESSION**

NO ACTION TAKEN

**8. REOPEN IN REGULAR SESSION AND TAKE ACTION**

NO ACTION TAKEN

**PUBLIC COMMENT**

No Public Comments

**9. DISCUSSION ITEMS**

No Action taken

**10. ADJOURN**

**DIRECTOR BOSTWICK MADE A MOTION TO ADJOURN AT 11:37 AM, DIRECTOR SATTERWHITE  
SECONDED, THE MOTION PASSES**

Tom Keisling, President \_\_\_\_\_  
Lubbock County WCID No. 1

Date: \_\_\_\_\_