



**LUBBOCK COUNTY WATER CONTROL & IMPROVEMENT DISTRICT NO. 1**

9999 High Meadow Road – Lubbock, TX 79404  
Administration Office: (806)747-3353 – Fax:(806)747-3714

Minutes  
CALLED MEETING OF THE BOARD OF DIRECTORS  
TUESDAY, FEBRUARY 6, 2018

The Lubbock County Water Control and Improvement District No. 1 (LCWCID) Board of Directors met in called meeting on Tuesday, February 6, 2018, at 9:00 a.m. in the LCWCID Administrative Offices located at 9999 High Meadow Road, Lubbock, Texas. Notice of the meeting was legally posted in accordance with Government Code, Title 551, Open Meetings.

**1. CALL TO ORDER**

President Bill Moore called the meeting to order at 9:00 am. Director Lewis was absent.

INVOCATION –President Bill Moore offered the invocation.

**2. PUBLIC COMMENTS: No Public Comments**

**3. APPROVE MINUTES OF DECEMBER 5, 2017**

Upon a motion by Director Keisling and a second by Director Hildebrandt the minutes of December 5, 2017 were approved as written.

**4. APPROVE MINUTES OF JANUARY 9, 2018**

Upon a motion by Director Keisling and a second by Director Hildebrandt the minutes of January 9, 2018 were approved as written.

**5. APPROVE MINUES OF JANUARY 16, 2018**

Upon a motion by Director Keisling and a second by Director Hildebrandt the minutes of January 16, 2018 were approved as written.

**6. GARY SATTERWHITE LOT 160 REPLAT APPROVAL**

Upon a motion by Director Keisling and seconded by Director Hildebrandt the board voted unanimously to the replat presented of Lot 160.

**7. STEVE CLABAUGH TO DISCUSS EVENTS AT THE MARINA AND GIVE A MARINA UPDATE**

Mr. Clabaugh reported that the Marina grand opening will be March 3, 2018.

- Looking at special events at the marina.
- Working on summer concert series.
- April 7-8, 2018 looking at possible wakeboard/ air chair tournament from the bridge down to City Hall building.
- Call in orders accepted.
- Marina restrooms are in need of an overhaul.
- Problems with gate attendants telling customers with codes going to the marina that the car will be towed or the customer will be issued citation.

**8. CHRIS WHITE: RED DIRT WAKE, SKI, AND SURF: Presentation of slalom course specifications**

Chris White spoke to the board about the wake course during the week on the lower end of the lake. The board ask Mr. White to give a presentation with clear points and fine details about the course.

**9. ACCEPT ANNUAL AUDIT**

**Upon a motion by Director Hildebrandt and seconded by Director Keisling the board voted unanimously approved the 2017 annual audit.**

**10. MARINA BATHROOMS: DISUSS REMODEL OF MARINA BATHROOMS**

President Moore ask the board to approve the expenditure of \$2800.00 to Eric Williams for the architectural fee of the Marina Bathrooms and fifty percent down. Director Thornton suggested getting a set of plans, give them to Robbie and doing phase work, using Robbie Green as the general contractor. Director Keisling suggested allowing the Marina operator to begin maintaining the restrooms. Director Thornton ask Mr. Williams if he had previously worked with any board members. Mr. Williams said not that he knew of.

**Upon a motion by Director Keisling and seconded by Director Hildebrandt to engage G&W Architects for \$2850.00 to begin the ADA restroom plans.**

**11. DISCUSS GATE POINT OF SALES AND EQUIPMENT**

**12. PARTY HOUSE AND BUFFALO BARN RENTAL RATES: CONSIDER RENTAL FEE INCREASE**

Discussed under #15 Promotions Report.

**13. POLICE DEPARTMENT REPORT BY CHIEF NARON**

- Safety Checks on boats are now being done with each boat on the water.
- Reports cannot be done via Facebook.
- The police department will not run people off of the lake if they came in with a coupon and are at the marina.
- All cameras are operational.

**14. FINANCIAL REPORT BY SHERILYN TOELLE**

- Reported on Cash on hand and cash projections.
- The board made a motion to make the \$2 increase to go to infrastructure for adult, adult fishing and college students.

**15. PROMOTIONS REPORT BY ROBERTA BEAM**

- Rental Rates: Mrs. Beam presented the board with a chart of rental rates from other facilities around Lubbock and recommendation leaving the rate as is, due to the gate admission fee per person. Director Thornton suggested \$600 during the weekend and \$400 during the week. Director Keisling suggested raising the rate to \$500.00 per day rental rate. Director Hildebrandt stated that the building is dated, but it does not generate enough revenue to spend money for upgrades.

**Upon a motion by Director Keisling and seconded by Director Keisling a motion passed unanimously to increase the Party house and Buffalo Barn rental fee to: \$500 per day June to August during the peak season, \$400 per day in non-peak times, \$200 per day for residents, and adjust the wedding package to the new rate.**

- Star Knowledge Conference booked at Buffalo Springs Lake.
- Llano Estacado Audubon Society will no longer take care of the nature trail.

Adopt a trail application are now being accepted.

- Met with Laci at Walk by Faith Radio about a possible Christian concert at the lake in May.
- Gary Vaughn booked the Honor Flight Fundraiser for 2018.

**16. MAINTENANCE REPORT BY ROBBIE GREEN**

- Repairs are being done at Sandy Point Restroom.
- Old Gate Restroom: the block is finished and the tile is being installed. Cost of the tile is \$2,300 and the cost of the block is \$1,000.00
- The shoreline in front of Lot 123 has been repaired.

**17. ADMINISTRATION REPORT**

- Report on current building permits.
- Report on code generator and lack of tracking system.
- Report on why annual passes cannot be scanned at kiosk.

**18. EXECUTIVE SESSION**

President Bill Moore declared a need for an Executive Session of the Board of Directors to discuss Personnel and Contracts; pursuant to the Open Meetings Law, Chapter 551, Government Code, Vernon's Texas Codes Annotated, in accordance with the authority contained in section 551.074, Personnel and section 551.0725, Contracts. The Executive Session was called to order by President Bill Moore.

**19. RE-OPEN IN REGULAR SESSION AND TAKE ACTION IF NECESSARY**

- **Upon a motion by Director Thornton and seconded by Director Keisling, the board voted unanimously to add Heather Purcell to the Western Bank signature card.**
- Angie Nicholson shared her personal input with the board regarding Air B & B, as she had been in contract Air B&B for over a year.
- The Board scheduled the next board meeting for Tuesday, February 13, 2018.

**20. PUBLIC COMMENT:** No public comment.

**21. ADJOURN:** The Board of Directors Adjourned.